January 19, 2016

(225-242-\*

(Project Caption)\*

(Clerk of Court Address)\*

SUBJECT: Payment for Recordation

 Act of \*

 File No. \*

Dear Honorable Clerk:

Attached is Department's check number \*, dated \*, drawn on (Bank). in the amount of $\*, payable to your order.

This check is payment for recording Act of \* in favor of the Department of Transportation and Development, in accordance with your Invoice No. \* dated \*, a copy of which is attached.

 Sincerely,

 \*

 PROPERTY MANAGEMENT AGENT

\*/\*

ATTACHMENT

cc: Property Management Office